

## SYRACUSE TOWN COUNCIL

### REGULAR MEETING

April 19, 2016

Town Council President Larry Siegel called the Regular Meeting of the Syracuse Town Council to order at 7:00 p.m. Other council members present were Paul Stoelting and Tom Hoover. Town Manager Henry DeJulia, Town Attorney Vern Landis, and Clerk-Treasurer Paula Kehr-Wicker were also present. Council Members Bill Musser and Brian Woody were absent.

Larry opened the meeting with the Pledge of Allegiance.

Larry asked for public comment on agenda items; there were no comments.

The minutes of the March 15, 2016 meeting were presented for approval. Since Paul Stoelting was not at the March meeting, he needed to abstain, leaving only two members present to approve. Per Vern Landis, three council members must approve the minutes. Larry moved to table the March minutes until next meeting or when there are at least 3 council members present to approve them; Paul seconded. Three voted for the motion; none against. The motion carried.

Claims #'s 392 through 541, 548, and 549 were presented for payment. Paul moved to approve the claims; Tom seconded. Three voted for the motion; none against. The motion carried.

Ordinance 2016-03, Additional Appropriations for Rainy Day Fund of \$77,000 and Riverboat Revenue Sharing Fund of \$8,000 was presented. Paul moved to approve the Ordinance, Tom seconded. Three voted for the motion; none against. The motion carried.

Ordinance 2016-04, Amending the Zoning Ordinance of Swiss Perfection was presented. Dan Richards of the Kosciusko County Area Planning Commission was introduced. Mr. Richards stated that Swiss Perfection would like to be rezoned and reclassified from partially industrial and partially commercial to all commercial. The Area Plan Commission had a public hearing on this rezoning and with a 9 to 0 vote, they approved. Paul moved to approve the Zoning Ordinance, Tom seconded. Three voted for the motion; none against. The motion carried.

Resolution 2016-02, Petition Initiating Super-Voluntary Annexation for the Technology Park was presented. Paul moved to approve this Resolution, Tom seconded. Three voted for the motion; none against. The motion carried.

Henry introduced Ordinance 2016-05, Syracuse 6 & 13 Technology and Industrial Park Super-Voluntary Annexation, for its first reading.

Larry presented the Arbor Day Proclamation. Paul moved to adopt the Proclamation and have Larry sign it, Tom seconded. Three voted for the motion; none against. The motion carried.

The next agenda item, R.E. Crosby & Triad & Associates, was requested to be amended and moved to later in the meeting. Paul made the motion to amend the agenda, Tom seconded. Three voted for the motion; none against. The motion carried.

### DEPARTMENT REPORTS

#### TOWN MANAGER

Town Manager Henry DeJulia presented 3 Letters of Engagement from London Witte Group. The 1<sup>st</sup> Engagement Letter is for Financial Plan Preparation for Annexation of the Technology Park for no more than \$2,500. The 2<sup>nd</sup> Engagement Letter is for the Consulting/Advisory Services of Fire/EMS Protection not to exceed \$6,000. The 3<sup>rd</sup> Engagement Letter is for being the Town's Municipal Advisor to the refinancing of the Waterworks Revenue Bond. The compensation for this Engagement is \$20,000

and will be included into the bond costs. Paul moved to approve all three London Witte Group Engagement Letters, Tom seconded. Three voted for the motion; none against. The motion carried.

Henry requested that we advertise and prepare for \$44,000 Additional Appropriation for Local Road & Street Fund. This money would be used to pay for paving and sidewalk work for the Town Hall this fall. Paul moved to allow the Clerk to advertise for the Additional Appropriation, Larry seconded. Three voted for the motion; none against. The motion carried.

Henry presented the list of recommendations for this year's road paving project. The roads are as follows: Main Street from Lake Street to the Railroad tracks including the traffic light signals, North South alley between Lake St & Harrison N. of Washington Street, Maple Grove from Sycamore to SR 13, from SR 13 past Bales to alley, Carroll Street from west end to the lake, Front Street from Carroll Street south to 404 N (where road widens), and Various crack sealing.

Paul moved to approve the paving list, Larry seconded. Three voted for the motion; none against. The motion carried.

Henry requested the council allow another Additional Appropriation to be advertised. This would be for \$6,000 for the Oakwood T.I.F. Fund to be used to purchase the property on Palm Dr. Tom moved to allow the advertising of the Additional Appropriation, Paul seconded. Three voted for the motion; none against. The motion carried.

Henry presented the CF-1 compliance forms for companies who have received tax abatements. Larry suggested approving all the CF-1's at once. Paul made a motion to find the companies in compliance with the Statement of Benefits for Real Estate and Personal Property. The companies are: Poly-Wood, LLC, P.W. Realty, Inc., JP Incorporated (Jasper Plastics), Precision Automotive d/b/a Technical Services, Patrick Industries (AIA Countertops). Tom seconded. Three voted for the motion; none against. The motion carried.

Bill Musser joined the meeting.

## POLICE

Police Chief Jim Layne reported there were 439 calls for service in March, resulting in 30 written reports. There were eleven accidents and ten criminal arrests. There were 28 traffic tickets, 20 of them were warnings. Jim presented three bids for repairing the Range Building and the Animal Building roofing. There were questions from the council on the severity of the damages. Jim recommends Classic Builders for \$9,654. He is requesting that we advertise an additional appropriate for the Rainy Day fund to pay for this. Jim also stated that since the cost of metal fluctuates, there is a chance that the price could increase by the time the project is started. He would like to add at another \$1,000 to the quote for that reason. Bill moved to accept the bid from Classic Builders for no more than \$10,654 to be completed within 120 days. As well as authorize advertisement of Additional Appropriation. Paul seconded the motion. Four voted for the motion; none against. There were no A.D.A. complaints.

## PARK

Park Superintendent Chad Jonsson reported that April 29<sup>th</sup> will be Arbor Day celebration at 1pm at Ward Park. On April 30<sup>th</sup> the baseball season will start as well as there will be the Annual Safety Day at the Community Center. The weekly Artisan Market at Crosson Mill Park opens on May 7<sup>th</sup>.

Larry stated that since we now have a quorum, we can proceed to approve the March minutes. Bill moved to approve the March 15<sup>th</sup>, 2016 minutes, Tom seconded. Three voted for the motion; none against. Paul abstained. The motion carried.

PUBLIC WORKS

Public Works Superintendent Rob Merchant reported that the Street Department is out doing brush and lawn debris cleanup. They also assisted in washing out the sewer system at the Industrial Park. He recommended that we invoice Jones Petri Rafinski for the cost of the cleanup.

Rob requested a purchase of a new paint sprayer for the Street Department. Paul moved to approve purchasing a paint sprayer from Sherwin Williams for \$8,163.75 to be delivered within 10 days. Tom seconded the motion. Four voted for the motion; none against. The motion carried.

The Street Department has started on patching the roads and demolition of the old Salt Barn.

The Water Department still has less than 110 meters left to change to Radio Read. Rob has a new calculation on the water loss report and it has decreased since last month. He stated that the north water tower has not been cleaned in the last 20 years. He says it will cost about \$2,500 to wash out and inspect it. Rob believes the south tower can wait until next year for inspection. Rob also reported on the Kern Road Water Extension project.

Rob requested to have a Flow Study done from Commonwealth Engineers for the Turkey Creek Regional Sewer District outlets that flow into our system. Discussion followed. Tom made a motion to accept the amount of \$17,000 for Commonwealth Engineers to do a Flow Study, Bill seconded. Four voted for the motion, none against. The motion carried.

Rob gave various updates on the Wastewater Construction Project. He then presented Jonathan Moen from Triad & Associates and Russel Jacobs from R. E Crosby to discuss more on the situation of the Project.

Jonathan explained that a delay to the completion of the project is to get familiar with new equipment while trying to keep the plant running day to day operations. Jonathan then introduced Change Order #4 for \$57,367.00. \$9,122 is for the MCC3 electrical changes and the remaining \$48,445.00 is the price and installation of a Dump Station that was requested by Rob. The Change Order also includes an extra 75 days added to the completion time. This makes the completion date to be September 12<sup>th</sup>. There was lengthy discussion on the dynamics of the project and what items are causing the delays. Paul made the motion to approve Change Order #4 not to exceed \$57,367.00 with the completion date on or before September 12<sup>th</sup>, 2016. Bill seconded the motion. Four voted for the motion; none against. The motion carried.

CLERK

Clerk-Treasurer, Paula Kehr-Wicker, had nothing to report at this time.

TOWN ATTORNEY

Town Attorney, Vern Landis, had nothing to report at this time.

DISCUSSION FROM THE FLOOR

Jim introduced Andrea Reed, the new Syracuse-Wawasee Chamber Director.

Blake Doriot introduced himself. He is campaigning for the Indiana State Senate District 12 seat. He discussed the history and current political events of the bridge that is currently being built on County Road 29 over US 6.

OLD BUSINESS

Bill recommended that the council nominate Randy Cox as the At-Large representative of the Turkey Creek Fire Territory Board. Larry made the motion to approve Randy Cox as representative, Tom seconded. Four voted for the motion; none against. The motion carried.

NEW BUSINESS

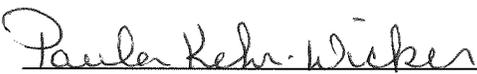
Bill reported that the Fire Territory will be asking for appropriations to purchase new Fire Chief Vehicle and replacement of 8 overhead doors at Station 1. Bill believes that Mickey will be at the May meeting to discuss these.

Larry appointed Tom Hoover as Vice President of the Town Council for the remaining of 2016.

Bill moved to adjourn; Paul seconded. Four voted for the motion; the motion carried.  
The Syracuse Town Council adjourned at 8:16 pm.

ATTEST:

  
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Larry Siegel, President

  
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Paula Kehr-Wicker, Clerk-Treasurer