

SYRACUSE TOWN COUNCIL

REGULAR MEETING

January 17, 2012

Larry Siegel, President, called the Regular Meeting of the Syracuse Town Council to order at 7:00 p.m. Other council members present were Jeff Morgan, Bill Musser, Paul Stoelting, and Brian Woody. Town Manager Henry DeJulia, Town Attorney Mike Reed, and Clerk Treasurer Julie Kline were also present.

The meeting opened with the Pledge of Allegiance.

Town Attorney Mike Reed swore in Councilman Jeff Morgan to a new term of office.

Larry asked for public comment on agenda items; there were no comments.

The minutes of the December 20<sup>th</sup> meeting were introduced. Brian moved to approve the minutes; Paul seconded. Four voted for the motion; Jeff abstained. The motion carried.

Claims #1 through #121 were presented for payment. Paul moved to approve the claims; Brian seconded. Five voted for the motion; none against. The motion carried.

Ken Jones, of Wightman Petrie, gave his monthly report. He advised there is not a lot of new information. He is working with the EPA; it might take until February to receive approval. He reminded everyone that Henry requested an extension of the deadline .

Mr. Jones brought up a request from the grant administrator regarding the division on the contract. Mr. Jones explained Wightman Petrie was originally asked to prepare two construction contracts. One was for the offsite work, which included the extension of utilities to the Park and the new gravity sewer. The second contract for the Industrial Park itself includes the streets, storm sewer, sewer, water, and lift stations. The grant administrator is concerned about separating the pay items for the two grants; he has suggested we pull out EDI items and create a third contract. The third contract would include the gravity sewer south of County Line Road and the passing blisters. Wightman Petrie feels they can identify the pay items for each grant, however, EDA may have same opinion as the grant administrator. Ken Jones noted there may be an added cost from Wightman Petrie to go from two contracts to three. He expressed concern about the potential for overlap in contracts; we could have three different contractors. He explained the problems that could occur with different contractors. He stated he is certain the contracts can be done without co-mingling; Wightman Petrie can identify which grant. Ken Jones will advise us about EDA's decision in February. Paul asked if we decide this or EDA; Ken Jones stated the decision may be out of our hands.

Resolution 12-01, Approving the Establishment of Economic Development Area and Approval of Tax Impact Statement, was introduced. Mike Reed explained the Syracuse Redevelopment Commission met and held their Public Hearing earlier this evening; they approved their Resolution 2012 -1. Resolution 2012-1 confirmed the declaratory resolution adopted on November 30, 2011, the resolution approved the plan area as well as the tax impact statement. Jim Higgins, of London Witte, prepared the tax impact statement and he is here tonight, as well as Lisa Lee, of Ice Miller, representing Buckingham. If the council finds it is in the best interest of the town to establish the area, they can adopt Resolution

12-01. Paul moved to adopt Resolution 12-01; Bill seconded. Five voted for the motion; none against. The resolution was adopted; Council President Siegel signed the resolution.

Ordinance 12-01, Rezoning Ordinance, was presented. Dan Richard, Area Planning Commission Director, spoke to the council and explained the report and recommendations from the planning commission. The property is located at 104 E Pearl, and the request is to rezone the property from residential to commercial. Mr. Richards explained the Area Plan Commission holds a Public Hearing and makes recommendations. The Syracuse Town Council is the final authority. The property owners have a restaurant in mind, however, he cautioned that once the property is rezoned commercial, it opens up the property to any permitted commercial use. Dan Richard discussed parking issues. The Area Plan Commission recommendation is to accept rezoning request; when the site development comes before them, they will make sure parking is not a problem. Mr. Richard stated he will answer any questions; the petitioners are also present to answer questions.

Petitioner Jason Traycoff stated they would like to open a small 24 seat upscale casual restaurant. He explained the owner of the church across the street will let them use their parking lot as long as they retain ownership; there are approximately 20 spaces. There are also about 13 parking spaces on the street. In addition, the owner of the Syracuse Café will lease their parking lot; 12 spaces are there. Bill asked Mr. Traycoff what their target date is for opening; Mr. Traycoff answered 2013.

Brian moved to adopt Ordinance 12-01 to rezone the property; Jeff seconded. Five voted for the motion; none against. The ordinance was adopted.

## DEPARTMENT REPORTS

### TOWN MANAGER

Town Manager Henry DeJulia showed the council the bid specs; they are about 135 pages.

Henry reported he met with the pre-construction manager for the Oakwood improvements; he is putting pricing together. The DNR also held a Public Hearing on the dredging request.

For the North Industrial Park, Region 3A is advising the historical portion of the environment review is done; no issues were found. Henry added he feels EDA will require the separate contracts.

Henry announced we received a beautification grant from the Harkless Foundation.

### POLICE

Police Chief Tony Ciriello reported December was a quiet month; there were 296 calls for service. 2011 was a fairly active year with slightly over 4000 calls. Tony plans to present a five year comparison at the February meeting.

Tony announced the police will be escorting 1157 kids to the shrine circus on Friday, January 27.

### PARK

Park Superintendent Chad Jonsson provided information on the next Indoor Yard Sale. It will be held on February 11 from 9 a.m. to 2 p.m.; all 33 booths have sold out. Chad also announced they are

working on painting and carpeting the Community Center. The Park Department is also working on a program flyer to be distributed in April.

Chad reported that slightly over \$76,000.00 has been raised toward the \$80,000.00 match for the Youth Athletic Complex. He expects they will have \$250,000.00 if the other grants come in. The estimated total cost of the complex is \$310,000.00.

Larry asked what fund the painting is coming from. Chad advised they have money that was donated, some of it by the Laudeman's, for Community Center major improvements.

#### PUBLIC WORKS

Jeremy Sponseller, Public Works Superintendent, discussed the water main break and snow storm that both occurred on the same day right after the holidays.

Jeremy advised he is working on the 2012 paving and sidewalk lists; he asked council members if there were any areas they would like to include. Larry would like them to work on Lake St and Main St.

Brian asked if public works has high visibility lights. Jeremy feels it wouldn't have made any difference to one particular driver who came through the barricaded area twice.

#### CLERK

Clerk Treasurer Julie Kline presented a list of 2011 encumbrances; the total encumbered amount is \$237,198.36. Paul moved to accept the 2011 encumbrances; Bill seconded. Five voted for the motion; none against. The motion carried.

Julie asked the council to accept and approve the clerk treasurer's bond. Paul moved to accept the bond and authorize Larry Siegel to sign it; Larry seconded. Five voted for the motion; none against. The motion carried.

#### TOWN ATTORNEY

Town Attorney Mike Reed had nothing further to report.

#### DISCUSSION FROM THE FLOOR

Tammy Cotton, Executive Director of the Chamber, reminded everyone that the Chamber's Annual Banquet is on Tuesday, January 24. The Annual Golf Outing is on June 13.

Kathy Boyts, Chamber Board President, and Allison Robie, Chamber Treasurer, spoke to the council about applying for a grant for a chamber project. Ms. Robie explained the Chamber would be the lead applicant on the project; it does require the town council to act as a partner in the application. Right now, they are preparing the application and documentation to provide to the council before the February meeting. Larry asked who is responsible for the match; Ms. Robie explained the chamber is responsible for all criteria, including financial. Larry asked what happens if they do not raise the match; she explained she has sent an e-mail about that, but has not received a response. Larry added sometimes grants ask municipalities to sign on so they have someone with the funds. Julie explained

sometimes they require federal grants to run through the municipality. Ms. Robie added the purpose of the grant is for creative placement of the arts in the community. Kathy Boyts stated the project would help economic development in Syracuse and start bringing in artists and restaurants. The grant would give a branding and identify Syracuse as an artist's community. She added they met with Ann Strong, of Chautauqua, and State Representative Rebecca Kubacki, and received their endorsements.

Paul clarified the only commitment from the council is support; he was told yes.

Tammy Cotton reported she has someone who will assist with the grant on a pro bono basis; the CVB has also agreed to help.

Brian asked the chamber members to check and see if the grant has to run through the town's books, and also what happens if the required match is not met.

#### OLD & NEW BUSINESS

None.

Brian moved to adjourn the meeting; Bill seconded. Five voted for the motion to adjourn; none against.

The Syracuse Town Council adjourned at 7:50 p.m.

Attest:

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Larry Siegel, Council President

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Julie Kline, Clerk Treasurer